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Taking evidence

National information and online forms concerning Regulation No. 1206/2001

General information

Council Regulation (EC) No 1206/2001 of 28 May 2001 on cooperation between the courts of the Member States in the taking of evidence in civil or commercial matters seeks to improve, simplify and accelerate cooperation between courts in the taking of evidence.

The Regulation applies between all Member States of the European Union with the exception of Denmark. Between Denmark and the other Member States the Convention on the Taking of Evidence Abroad in Civil or Commercial Matters of 1970 applies.

The Regulation provides for two ways of taking of evidence between Member States: taking of evidence through the requested court and the direct taking of evidence by the requesting court.

The Requesting Court is the court before which the proceedings are commenced or contemplated. The Requested Court is the competent court of another Member State for the performance of the taking of evidence. The Central Body is responsible for supplying information and seeking solutions to any difficulties which may arise in respect of a request.

The Regulation provides for ten forms.

The European e-Justice Portal provides you with information concerning the application of the Regulation and a user-friendly tool for filling in the [forms](#).

Please select the relevant country's flag to obtain detailed national information.

Related links

[The Hague Convention of 18 March 1970 on the Taking of Evidence Abroad in Civil or Commercial Matters](#)

[ARCHIVED European Judicial ATLAS website \(closed on 30 September 2017\)](#)

Last update: 19/02/2019

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Taking evidence - Belgium

Article 2 – Requested courts

Article 3 – Central body

The central body responsible for the tasks provided for by Article 3(1) and (3) of the Regulation is the Federal Public Justice Service.

Federal Public Justice Service

Service d'Entraide judiciaire internationale en matière civile

Boulevard de Waterloo, 115

B-1000 Bruxelles

BELGIUM

Telephone: 32.2.542.65.11

Fax: 32.2.542.70.06 / 32.2542.70.38

E-mail: eu1206ue@just.fgov.be

Languages: French, Dutch, English.

Article 5 – Languages accepted for completion of the forms

The standard request form and supporting documents must be in the language of the judicial district of the court of first instance to which the request is sent.

Article 6 – Means accepted for transmission of requests and other communications

Transmission techniques accepted in Belgium:

-mail

-fax

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Service public fédéral Justice(Service d'Entraide judiciaire internationale en matière civile)

Boulevard de Waterloo, 115; 1000 Bruxelles

Tel.: 32.2.542.65.11 Fax: 32.2.542.70.06 / 32.2.542.70.38

E-Mail: eu1206ue@just.fgov.be

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Belgium declares that, in relation with the other Member States, the Regulation prevails in matters within its scope over the following instruments:

Convention of 21 June 1922 between Belgium and Great Britain on the transmission of judicial and extra-judicial documents and the collection of evidence;

Convention of the Hague of 1 March 1954 on civil procedure;

Convention of 1 March 1956 between Belgium and France on mutual judicial assistance in civil and commercial matters;

Convention of New York of 20 June 1956 on the recovery abroad of maintenance;

Agreement of 25 April 1959 between the Government of Belgium and the Government of the federal Republic of Germany to facilitate the application of the Convention of the Hague of 1 March 1954 on civil procedure;

Convention of 23 October 1989 between Belgium and Austria on mutual judicial assistance and legal cooperation, additional to the Convention of the Hague of 1 March 1954 on civil procedure

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Taking evidence - Bulgaria

Article 2 – Requested courts

Requests for the taking of evidence should be sent to the district court [*rayonen sad*] in whose jurisdiction evidence is to be taken. (Article 617(1) of the Code of Civil Procedure)

The court competent to authorise the direct taking of evidence in the Republic of Bulgaria is the provincial court [*okrazhen sad*] in whose jurisdiction the evidence is to be taken. (Article 617(2) of the Code of Civil Procedure)

The competent court can be found using the portal's search engine.

Article 3 – Central body

Ministry of Justice

International Legal Cooperation and European Affairs Directorate
Cooperation in Civil Matters Unit

Tel.: (+359 2) 9237544

Fax: (+359 2) 9809223

Address: Ulitsa Slavyanska 1, 1040 Sofia
Bulgaria

Article 5 – Languages accepted for completion of the forms

Requests from another Member State for the collection of evidence and communications should be drawn up in Bulgarian or accompanied by a translation into Bulgarian. (Article 618 of the Code of Civil Procedure)

Article 6 – Means accepted for transmission of requests and other communications

The technical means for the receipt of requests available to the courts on the list pursuant to Article 2(2) are: by post, by courier service, by registered letter with acknowledgement of receipt and by fax.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

The court competent to authorise the direct taking of evidence in the Republic of Bulgaria is the provincial court in whose jurisdiction the evidence is to be taken. (Article 617(2) of the Code of Civil Procedure)

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

The Republic of Bulgaria does not maintain and has not concluded any agreements or arrangements with other EU Member States which aim to facilitate the collection of evidence and must be compatible with this Regulation.

The Regulation is applicable on a priority basis to agreements concluded by the Republic of Bulgaria with other Member States to the extent that these concern the taking of evidence in civil and commercial matters.

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Taking evidence - Czech Republic

Article 2 – Requested courts

Article 3 – Central body

Ministry of Justice, International Department (*Ministerstvo spravedlnosti, mezinárodní odbor*)

Vyšehradská 16

128 10 Prague 2

Phone: +420-221-997-111

Fax: +420-224-919-927

E-mail: posta@msp.justice.cz

Article 5 – Languages accepted for completion of the forms

Languages accepted: English and Czech.

Article 6 – Means accepted for transmission of requests and other communications

The technical means for the receipt of requests are post, fax and email.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministry of Justice, International Department (*Ministerstvo spravedlnosti, mezinárodní odbor*)

Vyšehradská 16

128 10 Prague 2

Phone: +420-221-997-157

Fax: +420-224-919-927

E-mail: posta@msp.justice.cz

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Treaty between the Czechoslovak Socialist Republic and Polish Peoples' Republic on Legal Aid and Settlement of Legal Relations in Civil, Family, Labour and Criminal matters, signed at Warsaw on 21 December 1987, in force between the Czech Republic and Poland (*Smlouva mezi ČSSR a PLR o právní pomoci a úpravě právních vztahů ve věcech občanských, rodinných, pracovních a trestních podepsaná ve Varšavě dne 21. prosince 1987, platná mezi Českou republikou a Polskem*)

Treaty between the Czechoslovak Socialist Republic and Hungarian Peoples' Republic on Legal Aid and Settlement of Legal Relations in Civil, Family, Labour and Criminal Matters, signed at Bratislava on 28 March 1989, in force between the Czech Republic and Hungary (*Smlouva mezi ČSSR a MLR o právní pomoci a úpravě právních vztahů ve věcech občanských, rodinných, pracovních a trestních podepsaná v Bratislavě dne 28. března 1989, platná mezi Českou republikou a Maďarskem*)

Treaty between the Czech Republic and Slovak Republic on Legal Aid provided by Judicial Bodies and on Settlement of Certain Legal Relations in Civil and Criminal Matters, signed at Prague on 29 October 1992 (*Smlouva mezi ČR a SR o právní pomoci poskytované justičními orgány a o úpravě některých právních vztahů v občanských a trestních věcech podepsaná v Praze dne 29. října 1992*)

Treaty between the Czech Republic and the Federal Republic of Germany on Further Facilitation of Legal Aid Provision based on the Hague Conventions of 1 March 1954 on Civil Procedure, of 15 November 1965 on the Service Abroad of Judicial and Extrajudicial Documents in Civil or Commercial Matters, and

of 18 March 1970 on the Taking of Evidence Abroad in Civil or Commercial Matters (*Smlouva mezi ČR a SRN o dalším usnadnění styku při poskytování právní pomoci na základě Haagských úmluv ze dne 1.3.1954 o civilním řízení, ze dne 15. listopadu 1965 o doručování soudních a mimosoudních písemností v cizině ve věcech občanských nebo obchodních ze dne 18. března 1970 o provádění důkazů v cizině ve věcech občanských nebo obchodních*)

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Taking evidence - Germany

Article 2 – Requested courts

For the purposes of taking evidence, the requested court within the meaning of Article 2(1) of the Regulation is the district court (Amtsgericht) of the district in which the proceedings are to be conducted. Länder governments may issue an executive order instructing one court to perform the tasks of the requested court for districts covered by several local district courts.

Article 3 – Central body

The tasks of the central body are performed by an authority designated by the Land government in each Land. These authorities are usually the Land judicial authorities or a Higher Regional Court (Oberlandesgericht) in the Land in question.

Article 5 – Languages accepted for completion of the forms

Requests and communications pursuant to the Regulation may only be drawn up in German, and the form (application) may also only be completed in German.

Article 6 – Means accepted for transmission of requests and other communications

The following means of receipt are available:

- for receipt and dispatch: post, including private courier services, fax,
- for informal communication: telephone and e-mail.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

The tasks of the central body are performed by an authority designated by the Land government in each Land. These authorities are usually the Land judicial authorities or a Higher Regional Court (Oberlandesgericht) in the Land in question.

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Taking evidence - Estonia

Article 2 – Requested courts

Article 3 – Central body

Ministry of Justice

Suur-Ameerika 1

10122 Tallinn

Estonia

Tel.: (372) 620 8183

Fax: (372) 620 8109

E-mail: central.authority@just.ee

Article 5 – Languages accepted for completion of the forms

Requests and communications are drawn up in the official language of the requested Member State, i.e. Estonian.

Article 6 – Means accepted for transmission of requests and other communications

Requests may be sent by mail, fax or e-mail.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministry of Justice

Suur-Ameerika 1

10122 Tallinn

Estonia

Tel.: (372) 620 8183

Fax: (372) 620 8109

E-mail: central.authority@just.ee

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

The Agreement between the Republic of Latvia, the Republic of Estonia and the Republic of Lithuania on Legal Assistance and Legal Relationships.

The Agreement between Estonia and Poland on Granting Legal Assistance and Legal Relations on Civil, Labour and Criminal Matters.

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Taking evidence - Ireland

Article 2 – Requested courts

Court competent for the taking of evidence according to this regulation:

District Court

1st Floor,

Aras Ui Dhalaigh, Four Courts,

Dublin 7

Tel.: (353-01) 888 6152

Fax: (353-01) 878 3218

e-mail: MaryO'Mara@courts.ie

Contact Person: Ms Mary O'Mara

Territorial Jurisdiction: National

(Counties Dublin, Louth, Meath, Westmeath, Offaly, Wicklow, Wexford, Longford, Laois, Kildare, Carlow, Kilkenny, Cork, Clare, Limerick, Tipperary, Waterford, Kerry, Galway, Roscommon, Mayo, Sligo, Leitrim, Donegal, Cavan, Monaghan).

Article 3 – Central body

Central body supplying information to the courts, seeking solutions to any difficulties which may arise.

Courts Service

1st Floor,

Aras Ui Dhalaigh, Four Courts,

Dublin 7

Tel.: (353-01) 888 6152

Fax: (353-01) 878 3218

e-mail: MaryO'Mara@courts.ie

Territorial Jurisdiction: National.

(Counties Dublin, Louth, Meath, Westmeath, Offaly, Wicklow, Wexford, Longford, Laois, Kildare, Carlow, Kilkenny, Cork, Clare, Limerick, Tipperary, Waterford, Kerry, Galway, Roscommon, Mayo, Sligo, Leitrim, Donegal, Cavan, Monaghan).

Article 5 – Languages accepted for completion of the forms

Forms will be accepted in English only.

Article 6 – Means accepted for transmission of requests and other communications

Requests may be sent by post, fax or email.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Circuit & District Court Operations Directorate

Courts Service,

4th Floor Phoenix House,

15 - 24 Phoenix St. North,

Smithfield, Dublin 7

Tel.: (353-01) 888 60 45 / (353-01) 888 60 69

Fax: (353-01) 888 60 63

E-Mail: PatMoynan@courts.ie

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

None

Last update: 21/12/2020

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Please note that the original language version of this page [el](#) has been amended recently. The language version you are now viewing is currently being prepared by our translators.

Taking evidence - Greece

Article 2 – Requested courts

Article 3 – Central body

Hellenic Ministry of Justice, Transparency and Human Rights

(Υπουργείο Δικαιοσύνης, Διαφάνειας και Ανθρωπίνων Δικαιωμάτων)

Department of International Judicial Cooperation in Civil and Criminal Cases

(Τμήμα Διεθνούς Δικαστικής Συνεργασίας σε Αστικές και Ποινικές Υποθέσεις)

96 Mesogion Av.

11527 Athens Greece

Telephone: (0030) 210 7767529, (0030) 210 7767322, (0030) 210 7767312

Fax: (0030) 210 7767499

Email: civilunit@justice.gov.gr, gkouvelas@justice.gov.gr, avasilopoulou@justice.gov.gr

Article 5 – Languages accepted for completion of the forms

Complaints are accepted in Greek

Article 6 – Means accepted for transmission of requests and other communications

By post or electronically by fax or email

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Hellenic Ministry of Justice, Transparency and Human Rights

(Υπουργείο Δικαιοσύνης, Διαφάνειας και Ανθρωπίνων Δικαιωμάτων)

Department of International Judicial Cooperation in Civil and Criminal Cases

(Τμήμα Διεθνούς Δικαστικής Συνεργασίας σε Αστικές και Ποινικές Υποθέσεις)

96 Mesogion Av.

11527 Athens Greece

Telephone: (0030) 210 7767529, (0030) 210 7767322, (0030) 210 7767312

Fax: (0030) 210 7767499

Email: civilunit@justice.gov.gr, gkouvelas@justice.gov.gr, avasilopoulou@justice.gov.gr

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

- Convention between the Kingdom of Greece and the Republic of Austria on reciprocal legal assistance in the field of civil and commercial law, signed at Athens on 6 December 1965 (Legislative Decree 137/1969 - Government Gazette, Series I, No 45/1969);
- Convention between Greece and Germany of 11 May 1938 on reciprocal legal support for cases under civil and commercial law (Emergency Law 1432/1938 - Government Gazette, Series I, No 399/1938);
- Convention between the People's Republic of Hungary and the Hellenic Republic on judicial assistance in civil and criminal matters, signed at Budapest on 8 October 1979 (Law 1149/1981 - Government Gazette, Series I, No 117/1981);
- Convention between the Polish People's Republic and the Hellenic Republic on legal assistance in civil and criminal matters, signed at Athens on 24 October 1979 (Law 1184/1981 - Government Gazette, Series I, No 198/1981);
- Convention between the Hellenic Republic and the Socialist Republic of Czechoslovakia on legal assistance in civil and criminal matters, signed at Athens on 22 October 1980 and still in force as between the Czech Republic, Slovakia and Greece (Law 1323/1983 - Government Gazette, Series I, No 8/1983);
- Convention between the Republic of Cyprus and the Hellenic Republic on legal cooperation in matters of civil, family, commercial and criminal law, signed at Nicosia on 5 March 1984 (Law 1548/1985 - Government Gazette, Series I, No 95/1985);
- Convention between the People's Republic of Bulgaria and the Hellenic Republic on legal assistance in civil and criminal matters, signed at Athens on 10 April 1976 (Law 841/1978 - Government Gazette, Series I, No 228/1978);
- Convention between the Socialist Republic of Romania and the Hellenic Republic on legal assistance in civil and criminal matters, signed at Bucharest on 19 October 1972 (Legislative Decree 429/1974 - Government Gazette, Series I, No 178/1974).

Last update: 02/02/2021

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Taking evidence - Spain

Article 2 – Requested courts

Article 3 – Central body

The central body designated by Spain is the Directorate for International Judicial Cooperation in the Ministry of Justice.

Subdirección General de Cooperación Jurídica Internacional
 Ministerio de Justicia
 San Bernardo, 62
 E-28015 Madrid
 Fax: 34 91 390 44 57

Article 5 – Languages accepted for completion of the forms

Spain accepts requests and communications pursuant to the Regulation that are drawn up in Spanish or Portuguese.

Article 6 – Means accepted for transmission of requests and other communications

Spain declares that, for the time being, only postal transmission is accepted.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Last update: 27/04/2020

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Taking evidence - France

Article 2 – Requested courts

In France, the regional courts have sole competence for executing requests for the taking of evidence in civil and commercial matters. The regional court with territorial competence is the court in whose jurisdiction the request for the taking of evidence must be executed. The competent court and its contact details can be identified with the help of the European Judicial Atlas on the e-justice website.

Article 3 – Central body

France has opted for a single body to be competent at national level, namely the Office for EU law, private international law and mutual legal assistance in civil matters (*Bureau du droit de l'Union, du droit international privé et de l'entraide civile – BDIP*) of the Ministry of Justice:

Address:

Ministère de la Justice
 Direction des Affaires Civiles et du Sceau
 Bureau du droit de l'Union, du droit international privé et de l'entraide civile (BDIP)
 13 Place Vendôme
 75042, PARIS Cedex 01
 Tel.: 00 33 (0)1 44 77 61 05
 Fax: 00 33 (0)1 44 77 61 22
 E-mail address: Entraide-civile-internationale@justice.gouv.fr

Article 5 – Languages accepted for completion of the forms

Forms sent to the regional courts and the French central body must be written in or translated into French.

Article 6 – Means accepted for transmission of requests and other communications

Requests can be sent to the French courts and the French central body by post, fax or e-mail.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministère de la Justice
 Direction des Affaires Civiles et du Sceau
 Bureau du droit de l'Union, du droit international privé et de l'entraide civile (BDIP)
 13 Place Vendôme
 75042, PARIS Cedex 01

Tel.: 00 33 (0)1 44 77 61 05

Fax: 00 33 (0)1 44 77 61 22

E-mail address: [✉ Entraide-civile-internationale@justice.gouv.fr](mailto:Entraide-civile-internationale@justice.gouv.fr)

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Article 21(3)(a) : Agreements concluded by France with other Member States, with a view to facilitating the taking of evidence and compatible with the Regulation, which will be maintained:

Only the Convention between France and the United Kingdom of 2 February 1922 to facilitate formalities in proceedings between persons residing in France and in the United Kingdom will be maintained.

This Convention has in fact been extended to Commonwealth countries and the United Kingdom's overseas territories with which our relations are not covered by Council Regulation (EC) No 1206/2001 of 28 May 2001.

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Taking evidence - Croatia

Article 2 – Requested courts

The requested court that is competent for the taking of evidence in Croatia is:

- the municipal court (*općinski sud*) in whose territory procedural actions have to be undertaken. This can mean one or more municipal courts with authorisation from the President of the Supreme Court of the Republic of Croatia (*predsjednik Vrhovnog suda Republike Hrvatske*) to take evidence. The court or courts come within the territory of one or more county courts (*županijski sudovi*).

The list of receiving agencies (*prijamna mjesta*) in the Republic of Croatia, containing the names, addresses and geographical areas of the competent judicial bodies, can be found in the court database that is accessible from the e-justice portal.

Article 3 – Central body

The central body responsible for (a) supplying information to the courts; (b) seeking solutions to any difficulties which may arise in respect of a request; (c) forwarding, in exceptional cases, at the request of a requesting court, a request to the competent court is:

the Ministry of Justice of the Republic of Croatia (Ministarstvo pravosuđa Republike Hrvatske)

Ulica grada Vukovara 49

tel.: +385 1 371 40 00

fax: +385 1 371 45 07

web: <http://www.mprh.hr>

Article 5 – Languages accepted for completion of the forms

The Republic of Croatia accepts forms in Croatian.

Article 6 – Means accepted for transmission of requests and other communications

Requests and other communications may be transmitted by post (and in exceptional cases by fax or email).

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministry of Justice of the Republic of Croatia

Ulica grada Vukovara 49

10000 Zagreb

tel.: +385 1 371 40 00

fax: +385 1 371 45 07

web: <http://www.mprh.hr>

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Relationship with existing or future agreements or arrangements between Member States – agreements or arrangements between the Republic of Croatia and other Member States:

- Agreement between the Republic of Croatia and the Republic of Slovenia of 7 February 1994 on legal assistance in civil and criminal matters.

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Taking evidence - Italy

Article 2 – Requested courts

Article 3 – Central body

MINISTERO DELLA GIUSTIZIA (*Ministry of Justice*)

Dipartimento Affari di Giustizia

**Direzione Generale degli Affari Internazionali
e della Cooperazione Giudiziaria**

Ufficio I – Cooperazione Giudiziaria Internazionale

Tel.: +39 06.6885.2633

Fax: +39 06 6889 7529

Email: [✉ cooperation.dginternazionale.dag@giustizia.it](mailto:cooperation.dginternazionale.dag@giustizia.it)

Via Arenula, 70 - 00186 Rome

Article 5 – Languages accepted for completion of the forms

Italian

Or: forms completed in the language of the requesting country, provided that they are accompanied by an Italian translation certified by a public authority or by an official translator.

Article 6 – Means accepted for transmission of requests and other communications

Requests relating to the taking of evidence may be sent by post or fax.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

MINISTERO DELLA GIUSTIZIA (*Ministry of Justice*)

Dipartimento Affari di Giustizia

**Direzione Generale degli Affari Internazionali
e della Cooperazione Giudiziaria**

Ufficio I – Cooperazione Giudiziaria Internazionale

Tel.: +39 06.6885.2633

Fax: +39 06 6889 7529

Email: [✉ cooperation.dginternazionale.dag@giustizia.it](mailto:cooperation.dginternazionale.dag@giustizia.it)

Via Arenula, 70 - 00186 Rome

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Italy does not intend to make use of the option to maintain or conclude agreements or arrangements with other EU Member States to further facilitate the taking of evidence, as it is of the view that the provisions contained in Regulation (EC) No 1206/2001 are appropriate and sufficient.

Last update: 27/01/2021

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Taking evidence - Cyprus

Article 2 – Requested courts

Any district court (*Eparchiakó Dikastírio*) in the Republic that exercises civil jurisdiction, including the family courts (*Oikogeneiakó Dikastírio*).

District Court of Nicosia (*Eparchiakó Dikastírio Lefkosías*)

Address: Charalampou Mouskou, 1405 Nicosia, Cyprus

Tel.: +357 22865518

Fax: +357 22304212 / 22805330

Email: [✉ chief.reg@sc.judicial.gov.cy](mailto:chief.reg@sc.judicial.gov.cy)

District Court of Limassol (*Eparchiakó Dikastírio Lemesou*)

Address: Leoforos Lordou Vyronos 8, P.O. Box 54619, 3726 Limassol, Cyprus

Tel.: +357 25806100 / 25806128

Fax: +357 25305311

Email: [✉ chief.reg@sc.judicial.gov.cy](mailto:chief.reg@sc.judicial.gov.cy)

District Court of Larnaca (*Eparchiakó Dikastírio Lárnakas*)

Address: Leoforos Artemidos, 6301 Larnaca, P.O. Box 40107, Cyprus

Tel.: +357 24802721

Fax: +357 24802800

Email: [✉ chief.reg@sc.judicial.gov.cy](mailto:chief.reg@sc.judicial.gov.cy)

District Court of Paphos (*Eparchiakó Dikastírio Páfou*)

Address: Corner of Neofytou & Nikou Nikolaidi Streets, 8100 Paphos, P.O. Box 60007, Cyprus

Tel.: +357 26802601

Fax: +357 26306395

Email: [✉ chief.reg@sc.judicial.gov.cy](mailto:chief.reg@sc.judicial.gov.cy)

District Court of Famagusta (*Eparchiakó Dikastírio Ammochóstou*)

Address: Sotiras 2, Megaro Tzivani, 5286 Paralimni, Cyprus

Tel.: +357 23730950 / 23742075

Fax: +357 23741904

Email: [✉ chief.reg@sc.judicial.gov.cy](mailto:chief.reg@sc.judicial.gov.cy)

Family Court of Nicosia (*Oikogeneiakó Dikastírio Lefkosías*)

Tel.: Tel: +357 22369717-718

Fax: +357 22660028

Address: Diagorou 8, Kritikos Tower 9th-11th floor

Family Court of Limassol (*Oikogeneiakó Dikastírio Lemesou*)

Tel.: +357 25806133

Fax: +357 25305054

Address: Leoforos Lordou Vyronos 8, 3726 Limassol

Family Court of Larnaca/Famagusta (*Oikogeneiakó Dikastírio Lárnakas/Ammochóstou*)

Tel.: +357 24802754

Fax: +357 24802800

Address: Leoforos Artemidos, 6301 Larnaca

Family Court of Paphos (*Oikogeneiakó Dikastírio Páfou*)

Tel.: +357 26802626

Fax: +357 26306395

Article 3 – Central body

For the purposes of Article 3(3), the central body and competent authority is:

Ministry of Justice and Public Order (*Ypourgeío Dikaiosýnis kai Dimosías Táxeos*)

International Legal Cooperation Unit (*Monáda Diethnoús Nomikís Synergasías*)

Leoforos Athalassas 125

Dasoupoli, 1461 Nicosia

Cyprus

Persons responsible

Ms Yioulika Hadjiprodromou
Legal Officer
International Legal Cooperation Unit
Ministry of Justice and Public Order
Tel: +357 22805943
Fax: +357 22518328
Email: yhadjiprodromou@mjpo.gov.cy

Ms Troodia Dionysiou
Administrative Officer
International Legal Cooperation Unit
Ministry of Justice and Public Order
Tel: +357 22805932
Fax: +357 22518328
Email: tdionysiou@mjpo.gov.cy

Article 5 – Languages accepted for completion of the forms

For the purposes of Article 5, the accepted languages are the official languages of the Republic of Cyprus (Greek and Turkish), plus English.

Article 6 – Means accepted for transmission of requests and other communications

Post or fax.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministry of Justice and Public Order
International Legal Cooperation Unit
Leoforos Athalassas 125
1461 Nicosia
Cyprus

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Not applicable.

Last update: 08/09/2020

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Taking evidence - Latvia

Article 2 – Requested courts

Article 3 – Central body

Article 5 – Languages accepted for completion of the forms

Apart from Latvian Latvia accepts the forms, which are completed in English.

Article 6 – Means accepted for transmission of requests and other communications

Requests may be sent by post, fax or e-mail.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Latvia does not have agreements or arrangements maintained between Member States referred to in Article 21 paragraph 2 (agreements or arrangements between two or more Member States to further facilitate the taking of evidence, provided that they are compatible with Regulation 1206/20010, as well as drafts of such agreements or arrangements which they intend to adopt and any denunciation of, or amendments to, these agreements or arrangements.

Last update: 25/09/2020

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Taking evidence - Lithuania

Article 2 – Requested courts

The requested courts are the courts of first instance: district courts and, in the cases specified by law, regional courts. Regional courts, acting as courts of first instance, hear civil cases:

- 1) for claims exceeding forty three thousand five hundred euros, excluding cases relating to family law, employment relationships or compensation for non-material damage;
- 2) relating to moral legal relationships under copyright;
- 3) relating to legal relationships arising from a civilian public tender;
- 4) relating to bankruptcy and restructuring, excluding cases relating to the bankruptcy of natural persons;
- 5) in which one of the parties is a foreign state;
- 6) for claims relating to the compulsory sale of shares (interests, members' shares);
- 7) for claims relating to an investigation into a legal entity's activities;
- 8) relating to compensation for material and non-material damage in violation of established patients' rights;
- 9) other civil cases which, under the law, are heard by regional courts as the court of first instance.

Article 3 – Central body

The central body is: the Ministry of Justice of the Republic of Lithuania
the Ministry of Justice of the Republic of Lithuania
Gedimimo pr. 30
LT-01104 Vilnius

Telephone: +370 5 266 2984/ +370 5 266 29 38/ +370 5 266 29 42/ +370 5 266 2941

Fax: +370 5 262 59 40 / +370 5 2662854

E-mail: rastine@tm.lt

Article 5 – Languages accepted for completion of the forms

Apart from Lithuanian, the Republic of Lithuania will accept forms completed in English or French.

Article 6 – Means accepted for transmission of requests and other communications

Requests for the taking of evidence are accepted by post and fax.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministry of Justice of the Republic of Lithuania

Gedimimo pr. 30

LT-01104 Vilnius

Telephone: +370 5 266 2984/ +370 5 266 29 38/ +370 5 266 29 42/ +370 5 266 2941

Fax: +370 5 262 59 40 / +370 5 2662854

E-mail: rastine@tm.lt

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Lithuania has not concluded any agreements or arrangements with Member States to facilitate the further taking of evidence, as referred to in Article 21(2).

Last update: 21/10/2019

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Taking evidence - Luxembourg

Article 3 – Central body

The central body is:

Parquet Général

Cité Judiciaire, Bâtiment CR

Plateau du Saint-Esprit

L-2080 Luxembourg

Tel.: (352) 47 59 81-2336

Fax: (352) 47 05 50

Email address: parquet.general@justice.etat.lu

Article 5 – Languages accepted for completion of the forms

Luxembourg will accept request forms drawn up in German as well as French.

Article 6 – Means accepted for transmission of requests and other communications

Means of transmission accepted by Luxembourg:

- post
- fax

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

The central body is:

Parquet Général

Cité Judiciaire, Bâtiment CR

Plateau du Saint-Esprit

L-2080 Luxembourg

Tel.: (352) 47 59 81-2336

Fax: (352) 47 05 50

Email address: parquet.general@justice.etat.lu

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Convention of 17 March 1972 between the Grand-Duchy of Luxembourg and the Republic of Austria supplementary to the Hague Convention of 1 March 1954 on civil procedure.

Exchange of declarations of 23 July 1956 between France and Luxembourg concerning the forwarding of letters rogatory.

Last update: 09/11/2020

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Taking evidence - Hungary

Article 2 – Requested courts

Meeting requests for legal assistance in respect of taking evidence falls within the jurisdiction and competence of the district court (in Budapest, the Central District Court of Buda (*Budai Központi Kerületi Bíróság*)) in whose area

(a) the person to be heard is domiciled or habitually resident in Hungary,

(b) the subject of the inspection falls, or

(c) taking evidence can be most practicably conducted, in particular where several persons to be heard are domiciled or habitually resident and/or where several subjects of the inspection fall within the jurisdiction of several courts.

Article 3 – Central body

In Hungary, the tasks of the central body are performed by the minister in charge of the judicial system.

Ministry of Justice (*Igazságügyi Minisztérium*)

Department of Private International Law (*Nemzetközi Magánjogi Főosztály*)

Address: Kossuth Lajos tér 2-4., H-1055 Budapest

Postal address: Pf. 2., 1357 Budapest

Tel.: +36 1 795 6094
Fax: +36 1 795 0463
Email: nmfo@im.gov.hu

Languages: Hungarian, German, English and French.

Article 5 – Languages accepted for completion of the forms

Hungarian courts accept requests in Hungarian, English or German.

Article 6 – Means accepted for transmission of requests and other communications

Hungarian courts accept requests by post, fax or electronically.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

In Hungary, the tasks of the central body are performed by the minister in charge of the judicial system.

Ministry of Justice (*Igazságügyi Minisztérium*)

Department of Private International Law (*Nemzetközi Magánjogi Főosztály*)

Address: Kossuth Lajos tér 2-4, H-1055 Budapest

Postal address: Pf. 2., 1357 Budapest

Tel.: +36 1 795 6094

Fax: +36 1 795 0463

Email: nmfo@im.gov.hu.

Last update: 19/04/2018

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Taking evidence - Malta

Article 2 – Requested courts

Article 3 – Central body

Office of the State Advocate, Casa Scaglia, 16, Triq M.A. Vassalli, Valletta VLT1311

Tel: (00356) 22265000

Email: info@stateadvocate.mt

Article 5 – Languages accepted for completion of the forms

Official language: English

Article 6 – Means accepted for transmission of requests and other communications

Courts may receive requests both by fax and e-mail.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Office of the State Advocate, Casa Scaglia, 16, Triq M.A. Vassalli, Valletta, VLT1311

Tel: 00356 22265000

Email: info@stateadvocate.mt

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Agreements: None

Last update: 22/01/2021

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Taking evidence - Netherlands

Article 2 – Requested courts

Article 3 – Central body

The name and address of the central body which will carry out the duties indicated in Article 3(1) of the Regulation are as follows:

Raad voor de Rechtspraak

Kneuterdijk 1, 2514 EM Den Haag

Postbus 90613, 2509 LP 's-Gravenhage

Tel.: 070 361 9723

Fax: 070 361 9715

The *Raad voor de Rechtspraak* is the sole central body and as such is competent in all cases to carry out the tasks indicated in Article 3 of the Regulation.

Article 5 – Languages accepted for completion of the forms

The other language in which requests may be submitted pursuant to Article 5 of the Regulation is English.

Article 6 – Means accepted for transmission of requests and other communications

Documents may be sent to Dutch courts by fax.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

The name and address of the competent body responsible for taking decisions on requests pursuant to Article 17 of the Regulation are as follows:

Hague District Court

Prins Clauslaan 60, 2595 AJ 's-Gravenhage

Postbus 20302, 2500 EH 's-Gravenhage

Tel.: 070 381 3131

Fax: 070 381 1972

The Hague District Court is the sole competent authority and as such is competent in respect of all requests pursuant to Article 17.

Last update: 28/06/2016

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Taking evidence - Austria

Article 2 – Requested courts

Article 3 – Central body

For the whole of Austria, the central body under Article 3(1) and the competent authority under Article 3(3) in conjunction with Article 17 of the Regulation is the

Ministry of Constitutional Affairs, Reforms, Deregulation and Justice (*Bundesministerium für Verfassung, Reformen, Deregulierung und Justiz*)

Museumstrasse 7,

1070 Vienna

Tel.: (43-1) 52 1 52 2147

Fax: (43-1) 52 1 52 2829

E-mail: Team.z@bmvrdj.gv.at

Article 5 – Languages accepted for completion of the forms

Forms may be completed in German or English.

Article 6 – Means accepted for transmission of requests and other communications

Requests may be submitted by post, courier service or fax.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministry of Constitutional Affairs, Reforms, Deregulation and Justice (*Bundesministerium für Verfassung, Reformen, Deregulierung und Justiz*)

Museumstrasse 7,

1070 Vienna

Tel.: (43-1) 52 1 52 2147

Fax: (43-1) 52 1 52 2829

E-mail: Team.z@bmvrdj.gv.at

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

There are currently no plans to maintain any bilateral agreements.

Last update: 17/10/2018

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Taking evidence - Poland

Article 2 – Requested courts

Article 3 – Central body

The central body referred to in Article 3 is: The Ministry of Justice (*Ministerstwo Sprawiedliwości*), Department for International Cooperation and Human Rights (*Departament Współpracy Międzynarodowej i Praw Człowieka*)

Ministry of Justice (*Ministerstwo Sprawiedliwości*)

Department for International Cooperation and Human Rights (*Departament Współpracy Międzynarodowej i Praw Człowieka*)

Al. Ujazdowskie 11

00-950 Warsaw

Tel./Fax: +48 22 23-90-870 +48 22 628 09 49

E-mail: dwmipc@ms.gov.pl

Languages: Polish, English, German and French.

Article 5 – Languages accepted for completion of the forms

Under Article 5, the language accepted for requests is Polish.

Article 6 – Means accepted for transmission of requests and other communications

Documents may be sent by post only.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministry of Justice (*Ministerstwo Sprawiedliwości*)

Department for International Cooperation and Human Rights (*Departament Współpracy Międzynarodowej i Praw Człowieka*)

Al. Ujazdowskie 11

00-950 Warsaw

Tel./Fax: +48 22 23-90-870 +48 22 628 09 49

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Not applicable

Last update: 29/08/2017

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Taking evidence - Portugal

Article 2 – Requested courts

Article 3 – Central body

Directorate-General for Justice Administration (*Direção-Geral da Administração da Justiça*)

Av. D. João II, No 1.08.01 D/E, Pisos 0, 9-14

PT - 1990-097 LISBON

Tel.: (+351) 217 906 500 – (+351) 217 906 200/1

Fax: (+351) 211 545 116 – (+351) 211 545 100

Email: [✉ correio@dgaj.mj.pt](mailto:correio@dgaj.mj.pt)

Website: [🌐 https://dgaj.justica.gov.pt/](https://dgaj.justica.gov.pt/)

Article 5 – Languages accepted for completion of the forms

The standard forms must be completed in **Portuguese** or **Spanish**.

Article 6 – Means accepted for transmission of requests and other communications

Requests and other communications may be received by:

- **post**;
- **fax**; or
- **telematic means**.

The following may be used in urgent cases:

- **telegram**;
- **telephone call** (followed up with a written document); or
- **other analogue means of communication**.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

The central body is the competent authority for assessing requests for direct taking of evidence:

Directorate-General for Justice Administration (*Direção-Geral da Administração da Justiça*)

Av. D. João II, No 1.08.01 D/E, Torre H

1990-097 LISBON

Portugal

Tel.: (351) 21 790 62 00

Fax: (351) 211545100/60

Email: [✉ correio@dgaj.mj.pt](mailto:correio@dgaj.mj.pt)

Website: [🌐 https://dgaj.justica.gov.pt/](https://dgaj.justica.gov.pt/)

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

For the purposes of Article 21(3), copies of [🌐 Decree No 14/98 of 27 May 1998](#), [🌐 Notice 274/98](#) and [🌐 List No 73/2000](#) are attached, all of which refer to the **Agreement between the Republic of Portugal and the Kingdom of Spain on Judicial Cooperation in Criminal and Civil Matters**.

Last update: 02/03/2021

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Taking evidence - Romania

Article 2 – Requested courts

The Romanian court competent to receive requests is the district court under whose jurisdiction the evidence requested by EU Member States is to be taken.

Article 3 – Central body

Central body

The central Romanian authority is the Ministry of Justice.

Ministry of Justice

Directorate for International Law and Judicial Cooperation (*Direcția Drept Internațional și Cooperare Judiciară*)

Service for international judicial cooperation in civil matters (*Serviciul Cooperare judiciară internațională în materie civilă*)

Str. Apollodor 17, Sector 5, Bucharest 050741

Tel.: +40372041077 Secretariat

Tel.: +40372041083, +40372041218 (Service for international judicial cooperation in civil and commercial matters) (*Serviciul Cooperare judiciară internațională în materie civilă și comercială*)

Fax: +40372041079; +40372041084

E-mail: dreptinternational@just.ro; ddit@just.ro

Article 5 – Languages accepted for completion of the forms

Transmission of requests and other communications: Romanian

Article 6 – Means accepted for transmission of requests and other communications

Documents can be received by post or by fax.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministry of Justice

Directorate for International Law and Judicial Cooperation

Service for international judicial cooperation in civil matters

Str. Apollodor 17, Sector 5, Bucharest 050741

Tel.: +40372041077 Secretariat

Tel.: +40372041083, +40372041218 (Service for international judicial cooperation in civil and commercial matters)

Fax: +40372041079

E-mail: dreptinternational@just.ro; ddit@just.ro

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Not applicable

Last update: 17/06/2020

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Taking evidence - Slovenia

Article 2 – Requested courts

Information is available from the courts of justice search tool.

Article 3 – Central body

The Slovenian Ministry of Justice (Ministrstvo za pravosodje Republike Slovenije) is the central body.

Ministrstvo za pravosodje
Župančičeva 3
SI-1000 Ljubljana
Tel.: +386 13695342
Fax: +386 13695783
Email: gp.mp@gov.si

Article 5 – Languages accepted for completion of the forms

Slovenia will accept forms in Slovenian and English.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministrstvo za pravosodje
Župančičeva 3
SI-1000 Ljubljana
Slovenia
Tel.: +386 13695342
Fax: +386 13695783
Email: mp@gov.si

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

The Treaty between the Republic of Slovenia and the Republic of Croatia on Legal Assistance in Civil and Criminal Matters of 7 February 1994.

Last update: 10/10/2018

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Taking evidence - Slovakia

Article 2 – Requested courts

Article 3 – Central body

Ministry of Justice of the Slovak Republic
International Private Law Division (Odbor medzinárodného práva súkromného)
Račianska ul. 71
813 11 Bratislava
Slovak Republic
Telephone No: (+421) 2 888 91258
Fax No: (+421) 2 888 91 604
E-mail address: civil.inter.coop@justice.sk
Website: <http://www.justice.gov.sk/>

Languages: Slovak, Czech, English, French, German.

Article 5 – Languages accepted for completion of the forms

Slovak

Article 6 – Means accepted for transmission of requests and other communications

The Slovak authorities accept requests in writing, in paper form.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministry of Justice of the Slovak Republic
International Private Law Division (Odbor medzinárodného práva súkromného)
Župné nám. 13
Račianska ul. 71
813 11 Bratislava
Telephone No: (+421) 2 888 91 549
Fax No: (+421) 2 888 91 604
E-mail address: civil.inter.coop@justice.sk
Website: <http://www.justice.gov.sk/>

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Treaty between the Czech Republic and the Slovak Republic on Legal Aid provided by Judicial Bodies and on Settlements of Certain Legal Relations in Civil and Criminal Matters, signed at Prague on 29 October 1992 (*Zmluva medzi Slovenskou republikou a Českou republikou o právnej pomoci poskytovanej justičnými orgánmi a úprave niektorých právnych vzťahov v občianskych a trestných veciach (Praha 29. októbra 1992)*).

Treaty between the Czechoslovak Socialist Republic and the Polish People's Republic on Legal Aid and Settlement of Legal Relations in Civil, Family, Labour and Criminal Matters signed at Warsaw on 21 December 1987 (*Zmluva medzi Československou socialistickou republikou a Poľskou ľudovou republikou o právnej pomoci a úprave právnych vzťahov v občianskych, rodinných, pracovných a trestných veciach, Varšava 21. december 1987*).

Treaty between the Czechoslovak Socialist Republic and Hungarian Peoples' Republic on Legal Aid and Settlement of Legal Relations in Civil, Family and Criminal Matters, signed at Bratislava on 28 March 1989 (*Zmluva medzi Československou socialistickou republikou a Maďarskou ľudovou republikou o právnej pomoci a úprave právnych vzťahov v občianskych, rodinných a trestných veciach, Bratislava 28. marec 1989*).

Last update: 06/07/2020

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Taking evidence - Finland

Article 2 – Requested courts

Article 3 – Central body

The central body referred to in Article 3(1) is the Ministry of Justice. It has jurisdiction over the whole country. The central body, i.e. the Ministry of Justice, has been designated as the competent authority, referred to in Article 3(3) of the Regulation, with responsibility for taking decisions, pursuant to Article 17, on requests for the direct taking of evidence. Its address is:

Ministry of Justice
Eteläesplanadi 10
FIN-00130 Helsinki
Address for correspondence:
Ministry of Justice
PO Box 25
FIN-00023 Government
Tel. (358-9) 16 06 76 28
Fax: (358-9) 16 06 75 24
E-mail: central.authority@om.fi

Article 5 – Languages accepted for completion of the forms

Languages: Finnish, Swedish, English.

Article 6 – Means accepted for transmission of requests and other communications

Requests may be sent by post, fax or e-mail.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministry of Justice

Eteläesplanadi 10
FIN-00130 Helsinki
Address for correspondence:
Ministry of Justice
PO Box 25
FIN-00023 Government
Tel. (358-9) 16 06 76 28
Fax: (358-9) 16 06 75 24
E-mail: central.authority@om.fi

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

Not applicable

Last update: 31/08/2020

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Taking evidence - Sweden

Article 2 – Requested courts

- district courts (tingsrätter).

Article 3 – Central body

The central body and the authority competent to take decisions on requests pursuant to Article 17 of the Regulation is:

Ministry of Justice (*Justitiedepartementet*)
Criminal Affairs and International Judicial Cooperation Unit (*Enheten för brottmålsärenden och internationellt rättsligt samarbete*)
Central authority (*Centralmyndigheten*)
SE-103 33 Stockholm
Tel.: (46-8) 405 45 00
Fax: (46-8) 405 46 76
Email address: ju.birs@gov.se

Article 5 – Languages accepted for completion of the forms

In addition to Swedish, English is also acceptable for completion of the forms.

Article 6 – Means accepted for transmission of requests and other communications

Documents may be transmitted to Sweden by post, courier or fax, or, following agreement in an individual case, by other means.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Ministry of Justice
Criminal Affairs and International Judicial Cooperation Unit
Central authority
S-103 33 Stockholm
Tel.: (46-8) 405 45 00
Fax: (46-8) 405 46 76
Email address: ju.birs@gov.se

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

There are currently no such agreements or arrangements.

Last update: 09/11/2020

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Taking evidence - England and Wales

Article 2 – Requested courts

London and South Eastern England

The Senior Master
For the attention of the Foreign Process Section
Room E16
Royal Courts of Justice
Strand
London WC2A 2LL
United Kingdom

Telephone:

+44 20 7947 6691

+44 20 7947 7786

+44 20 7947 6488

+44 20 7947 6327

+44 20 7947 1741

Fax: +44 870 324 0025

Email: [✉ foreignprocess.rcj@hmcts.gsi.gov.uk](mailto:foreignprocess.rcj@hmcts.gsi.gov.uk)

Website: [🌐 https://www.gov.uk/guidance/service-of-documents-and-taking-of-evidence](https://www.gov.uk/guidance/service-of-documents-and-taking-of-evidence)

South Western England

Bristol Civil and Family Justice Centre
2 Redcliff Street
Bristol
BS1 6GR
United Kingdom

Telephone: +44 1173 664 800

Fax: +44 870 324 0048

Email: [✉ e-filing@bristol.countycourt.gsi.gov.uk](mailto:e-filing@bristol.countycourt.gsi.gov.uk)

Website: [🌐 https://courtribunalfinder.service.gov.uk/courts/bristol-civil-and-family-justice-centre?q=bristol](https://courtribunalfinder.service.gov.uk/courts/bristol-civil-and-family-justice-centre?q=bristol)

Central England

Birmingham Civil and Family Justice Centre
Priory Courts
33 Bull Street
Birmingham
B4 6DS
United Kingdom

Telephone: + 44 300 123 5577

Email: [✉ BCJC_EU_Requests@hmcts.gsi.gov.uk](mailto:BCJC_EU_Requests@hmcts.gsi.gov.uk)

Website: [🌐 https://courtribunalfinder.service.gov.uk/courts/birmingham-civil-and-family-justice-centre?q=birmingham](https://courtribunalfinder.service.gov.uk/courts/birmingham-civil-and-family-justice-centre?q=birmingham)

North Eastern England

Leeds Combined Court
The Court House
1 Oxford Row
Leeds
LS1 3BG
United Kingdom

Telephone: +44 113 306 2800

Email: [✉ djorders@leeds.countycourt.gsi.gov.uk](mailto:djorders@leeds.countycourt.gsi.gov.uk)

Website: [🌐 https://courtribunalfinder.service.gov.uk/courts/leeds-combined-court-centre?q=leeds](https://courtribunalfinder.service.gov.uk/courts/leeds-combined-court-centre?q=leeds)

North Western England

Manchester County Court and Family Court
1 Bridge Street West
Manchester
M60 9DJ
United Kingdom

Telephone: +44 1612 405 000

Fax: +44 1264 785 032

Email: [✉ e-filing@manchester.countycourt.gsi.gov.uk](mailto:e-filing@manchester.countycourt.gsi.gov.uk)

Website: [🌐 https://courtribunalfinder.service.gov.uk/courts/manchester-county-court-and-family-court](https://courtribunalfinder.service.gov.uk/courts/manchester-county-court-and-family-court)

Wales

Cardiff Civil and Family Justice Centre
2 Park Street
Cardiff
CF10 1ET
Wales
United Kingdom

Telephone: + 44 2920 376 400

Fax: + 44 01264 347 951

Email: enquiries@cardiff.countycourt.gsi.gov.uk

Website: <https://courtribunalfinder.service.gov.uk/courts/cardiff-civil-and-family-justice-centre?q=cardiff>

Article 3 – Central body

The Senior Master
For the attention of the Foreign Process Section
Room E16
Royal Courts of Justice
Strand
London WC2A 2LL
United Kingdom

Telephone:

+44 20 7947 6691

+44 20 7947 7786

+44 20 7947 6488

+44 20 7947 6327

+44 20 7947 1741

Fax: +44 870 324 0025

Email: foreignprocess.rcj@hmcts.gsi.gov.uk

Website: <https://www.gov.uk/guidance/service-of-documents-and-taking-of-evidence>

Article 5 – Languages accepted for completion of the forms

The standard form will be acceptable in English and French.

Article 6 – Means accepted for transmission of requests and other communications

Requests for all cases excluding Reciprocal Enforcement of Maintenance Orders will be accepted by the designated courts by post only.

Reciprocal Enforcement of Maintenance Order cases under the established procedures can be accepted by post, fax or e-mail.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

The Senior Master
For the attention of the Foreign Process Section
Room E16
Royal Courts of Justice
Strand
London WC2A 2LL
United Kingdom

Telephone:

+44 20 7947 6691

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+44 20 7947 6327

+44 20 7947 1741

Fax: +44 870 324 0025

e-mail: foreignprocess.rcj@hmcts.gsi.gov.uk

Website: <https://www.gov.uk/guidance/service-of-documents-and-taking-of-evidence>

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

The United Kingdom does not intend to retain any bilateral agreements with other Member States for taking of evidence between the United Kingdom and the other Member States. It has, however, informed Member States with which it has bilateral agreements that it wants these agreements to continue to apply for cases between those Member States and the United Kingdom Overseas Territories that are not part of the European Union.

The countries with which the United Kingdom has bilateral agreements and the date of those agreements are as follows:

Austria 31/03/31	Greece 07/02/36
Belgium 21/06/22	Italy 17/12/30
Denmark 29/11/32	Netherlands 31/05/32
Finland 11/08/33	Portugal 09/07/31
France 02/02/22	Spain 27/06/29
Germany 20/03/28	Sweden 28/08/30

The United Kingdom Overseas Territories outside the European Union to which these bilateral agreements will continue to apply are:

Channel Islands
Isle of Man
Anguilla

Bermuda
British Virgin Islands
Cayman Islands
Falkland Islands & Dependencies
Montserrat
Sovereign Base Areas of Akrotiri & Dhekelia (Cyprus)
St Helena & Dependencies
Turks & Caicos Islands

Last update: 07/07/2017

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Taking evidence - Northern Ireland

Article 2 – Requested courts

Article 3 – Central body

Article 5 – Languages accepted for completion of the forms

English and French.

Article 6 – Means accepted for transmission of requests and other communications

Requests for all cases excluding Reciprocal Enforcement of Maintenance Orders will be accepted by the designated courts by post only.

Reciprocal Enforcement of Maintenance order cases under the established procedures can be accepted by post, fax or e-mail.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

The United Kingdom does not intend to retain any bilateral agreements with other Member States for taking of evidence between the United Kingdom and the other Member States. It has, however, informed Member States with which it has bilateral agreements that it wants these agreements to continue to apply for cases between those Member States and the United Kingdom Overseas Territories that are not part of the European Union.

The countries with which the United Kingdom has bilateral agreements and the date of those agreements are as follows:

Austria 31/03/31 Greece 07/02/36
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Denmark 29/11/32 Netherlands 31/05/32
Finland 11/08/33 Portugal 09/07/31
France 02/02/22 Spain 27/06/29
Germany 20/03/28 Sweden 28/08/30

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Channel Islands
Isle of Man
Anguilla
Bermuda
British Virgin Islands
Cayman Islands
Falkland Islands & Dependencies
Montserrat
Sovereign Base Areas of Akrotiri & Dhekelia (Cyprus)
St Helena & Dependencies
Turks & Caicos Islands

Last update: 25/10/2018

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Taking evidence - Scotland

Article 2 – Requested courts

Article 3 – Central body

Scottish Government

Central Authority & International Law Team

St. Andrew's House (GW15)

Edinburgh EH1 3DG

Tel: +44 131 244 0460

Fax: +44 131 244 4848

e-mail: Angela.Lindsay@gov.scot

Article 5 – Languages accepted for completion of the forms

English.

Article 6 – Means accepted for transmission of requests and other communications

Requests can be accepted by post, fax or e-mail.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

Scottish Government

Central Authority & International Law Team

St. Andrew's House

Regent Road

Edinburgh EH1 3DG
Tel: +44 131 244 0460
Fax: +44 131 244 4848
e-mail: [✉ Angela.Lindsay@gov.scot](mailto:Angela.Lindsay@gov.scot)

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

The United Kingdom does not intend to retain any bilateral agreements with other Member States for taking of evidence between the United Kingdom and the other Member States. It has, however, informed Member States with which it has bilateral agreements that it wants these agreements to continue to apply for cases between those Member States and the United Kingdom Overseas Territories that are not part of the European Union.

The countries with which the United Kingdom has bilateral agreements and the date of those agreements are as follows:

Austria 31/03/31 Greece 07/02/36
Belgium 21/06/22 Italy 17/12/30
Denmark 29/11/32 Netherlands 31/05/32
Finland 11/08/33 Portugal 09/07/31
France 02/02/22 Spain 27/06/29
Germany 20/03/28 Sweden 28/08/30

The United Kingdom Overseas Territories outside the European Union to which these bilateral agreements will continue to apply are:

Channel Islands
Isle of Man
Anguilla
Bermuda
British Virgin Islands
Cayman Islands
Falkland Islands & Dependencies
Montserrat
Sovereign Base Areas of Akrotiri & Dhekelia (Cyprus)
St Helena & Dependencies
Turks & Caicos Islands

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Taking evidence - Gibraltar

Article 2 – Requested courts

Taking of Evidence 'Requested Court'

The Supreme Court of Gibraltar

277 Main Street

Gibraltar

Tel: +350 200 75608

Article 3 – Central body

All formal communications should be addressed to:

HM Attorney General of Gibraltar

c/o Office of Criminal Prosecutions & Litigation

Jossua Hassan House

Gibraltar

Tel.: + 350 78882

Fax: + 350 79891

Then sent via:

The United Kingdom Government Gibraltar Liaison Unit for EU Affairs

Foreign and Commonwealth Office

European Union (Mediterranean)

King Charles Street

London

SW1A 2AH

Tel.: + 44 20 7008 2862

Fax: + 44.20 7008 3629 or + 44 20 7008 8259

Article 5 – Languages accepted for completion of the forms

English and French.

Article 6 – Means accepted for transmission of requests and other communications

Requests must be by post via the Foreign and Commonwealth Office in London following the procedure detailed in the information already provided.

Article 17 – Central body or competent authority(ies) responsible for decisions on requests for direct taking of evidence

All formal communications should be addressed to:

HM Attorney General of Gibraltar

c/o Office of Criminal Prosecutions & Litigation

Jossua Hassan House

Gibraltar

Tel.: + 350 78882

Fax: + 350 79891

Then sent via:

The United Kingdom Government Gibraltar Liaison Unit for EU Affairs

Foreign and Commonwealth Office

European Union (Mediterranean)

King Charles Street

London

SW1A 2AH

Tel.: + 44 20 7008 2862

Fax: + 44.20 7008 3629 or + 44 20 7008 8259

Article 21 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 21(2)

The United Kingdom does not intend to retain any bilateral agreements with other Member States for taking of evidence between the United Kingdom and the other Member States. It has, however, informed Member States with which it has bilateral agreements that it wants these agreements to continue to apply for cases between those Member States and the United Kingdom Overseas Territories that are not part of the European Union.

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France 02/02/22	Spain 27/06/29
Germany 20/03/28	Sweden 28/08/30

The United Kingdom Overseas Territories outside the European Union to which these bilateral agreements will continue to apply are:

- Channel Islands
- Isle of Man
- Anguilla
- Bermuda
- British Virgin Islands
- Cayman Islands
- Falkland Islands & Dependencies
- Montserrat
- Sovereign Base Areas of Akrotiri & Dhekelia (Cyprus)
- St Helena & Dependencies
- Turks & Caicos Islands

Last update: 25/04/2017

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