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If my claim is to be sent from this country to another EU country

Greece

Which authority will help me send a claim to another EU country?

The Hellenic Assisting Authority (*Ellinikí Archí Syndromís*)

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Email: <http://www.ministryofjustice.gr/site/en/HellenicAssistingAuthority.aspx>

What is the role of the assisting authority?

It can send you a claim form to fill in and give you information on procedural matters and on the law of the other State. It can also mediate with regard to any clarifications regarding your claim.

It will take delivery of your claim and send it to the corresponding assisting authority in the other country, without itself making any assessment of the claim, and will inform you of the progress of the case.

It will assist the compensation authority of the Member State concerned in the hearing of the applicant or other parties such as witnesses or experts.

At the request of the compensation authority of the Member State concerned: (a) it will assist the compensation authority when the hearing is conducted directly by the compensation authority, by telephone or by videoconference, in accordance with Greek law, in which case the Assisting Authority will provide and ensure the necessary logistical infrastructure; or (b) it will conduct the hearing itself, in accordance with Greek law, and send a report on the hearing to the compensation authority of the Member State concerned. In the latter case, the report on the hearing, which is drawn up in Greek, will be translated into the official language or one of the official languages of the other Member State, or any other EU language that that Member State has indicated it can accept.

The costs incurred by the Hellenic Assisting Authority for this purpose are borne by the Greek State.

Will this authority translate the supporting documents, if the outgoing claim needs this? If so, who pays for this?

The claim form and any required supporting documents will be translated under the responsibility and at the expense of the Hellenic Assisting Authority into the official language or one of the official languages of the Member State where the compensation body to which the documentation is sent is located, or into any other EU language that that Member State has indicated it can accept.

Are there administrative or other charges to be paid when the claim is sent abroad?

No, unless the country receiving the claim imposes any charges.

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