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## Serving documents

Malta

NB! Council Regulation (EC) No [1393/2007](#) has been replaced by Regulation (EU) [2020/1784](#) of the European Parliament and of the Council as of 1 July 2022.

Notifications made under the new Regulation can be found [here!](#)

### Article 2(1) – Transmitting agencies

Office of the State Advocate

Address: Casa Scaglia, 16, Triq M.A. Vassalli, Valletta

Postcode: VLT1311

Tel. +356 22265000

E-mail: [info@stateadvocate.mt](mailto:info@stateadvocate.mt)

### Article 2(2) – Receiving agencies

Office of the State Advocate

Address: Casa Scaglia, 16, Triq M.A. Vassalli, Valletta

Postcode: VLT1311

Tel. +356 22265000

E-mail: [info@stateadvocate.mt](mailto:info@stateadvocate.mt)

### Article 2(4)(c) – Means of receipt of documents

The means they have to receive documents: The original documents together with Annex 1 to Regulation (EC) No 1393/2007 and bank receipt should be sent by post. Copies may be sent in advance by fax and/or by e-mail.

### Article 2(4)(d) – Languages that may be used for the completion of the standard form set out in Annex I

The languages that may be used to complete the standard form are English and Maltese.

### Article 3 – Central body

Office of the State Advocate

Casa Scaglia, 16, Triq M.A. Vassalli

Valletta VLT1311

Tel : +356 22265000

E-mail: [info@stateadvocate.mt](mailto:info@stateadvocate.mt)

Geographical areas of jurisdiction: Malta and Gozo

Means available for receipt and communication, and language skills: English

### Article 4 – Transmission of documents

English

### Articles 8(3) and 9(2) – Particular periods set by national law for serving documents

Malta intends to derogate from Article 9(2) as this is not in line with procedural law in Malta.

### Article 10 – Certificate of service and copy of the document served

Please note that the original language version of this page [\[mt\]](#) has been amended recently. The language version you are now viewing is currently being prepared by our translators.

[Maltese](#)

English

### Article 11 – Costs of service

The costs referred to in Article 11(2) of this Regulation are of a fixed fee of €50 for every document that has to be served.

This fee must be paid before service. Documents will be sent back without being processed if the notification request is not accompanied by a bank receipt after the said payment has been made. The fee is to be paid by bank transfer payable to [...] are returned without processing. Fees are to be paid by bank transfer payable to the Office of the State Advocate with the following bank account details:

Bank name: Central Bank of Malta

Account name: AG Office – Receipt of Service Documents

Account number: 40127EUR-CMG5-000-Y

IBAN: MT24MALT011000040127EURCMG5000Y

SWIFT code: MALTMTMT

### Article 13 – Service by diplomatic or consular agents

Yes, we oppose.

### Article 15 – Direct service

No opposition.

### Article 19 – Defendant not entering an appearance

Not possible as proof of notification is required. However, if a judgment is passed against a person who has not been duly notified in advance by summons, they may, within three months from the judgment, request that the case be heard again.

### Article 20 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 20(2)

None.

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