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**Serving documents**

Denmark

NB! Council Regulation (EC) No [1393/2007](#) has been replaced by Regulation (EU) [2020/1784](#) of the European Parliament and of the Council as of 1 July 2022.

Notifications made under the new Regulation can be found [here!](#)

#### Article 2(1) – Transmitting agencies

The courts are the transmitting agencies:

Danmarks domstole enhed for udlandsforkyndelse [foreign service unit of the Courts of Denmark]

c/o Retten på Frederiksberg

Howitzvej 32

2000 Frederiksberg

Tel.: +45 99 68 50 70

E-mail: [udlandsforkyndelse@domstol.dk](mailto:udlandsforkyndelse@domstol.dk)

#### Article 2(2) – Receiving agencies

The Ministry of Justice is the receiving agency.

Justitsministeriet

Slotsholmsgade 10

1216 Copenhagen K

DK Denmark

Tel.: +45 72 26 84 00

Fax: 33 93 35 10

E-mail: [jm@jm.dk](mailto:jm@jm.dk)

#### Article 2(4)(c) – Means of receipt of documents

Documents may be sent by post, fax or e-mail provided the document received reproduces in full the document served and all details of the document are clearly legible.

#### Article 2(4)(d) – Languages that may be used for the completion of the standard form set out in Annex I

Denmark allows the form annexed to the Regulation to be completed in Danish, English or French.

#### Article 3 – Central body

The central authority is the Ministry of Justice.

Justitsministeriet

Slotsholmsgade 10

1216 Copenhagen K

Tel.: +45 7226 8400

Fax: +45 3393 3510

E-mail: [jm@jm.dk](mailto:jm@jm.dk)

Documents may be sent by post, fax or e-mail provided the document received reproduces in full the document served and all details of the document are clearly legible.

Denmark allows the form annexed to the Regulation to be completed in Danish, English or French.

#### Article 4 – Transmission of documents

Denmark allows the form annexed to the Regulation to be completed in Danish, English or French.

#### Articles 8(3) and 9(2) – Particular periods set by national law for serving documents

Denmark does not wish to make use of the possible derogations in Article 9(1) and (2).

#### Article 10 – Certificate of service and copy of the document served

Please note that the original language version of this page [da](#) has been amended recently. The language version you are now viewing is currently being prepared by our translators.

[Danish](#)

Denmark allows the certificate of service to be completed in Danish, English or French.

#### Article 11 – Costs of service

There are no fees for the service of judicial documents from another Member State.

#### Article 13 – Service by diplomatic or consular agents

Denmark allows diplomatic or consular representatives to effect service of documents in accordance with Article 13(1).

#### Article 15 – Direct service

As a rule, the courts may effect service as described in the Administration of Justice Act [*retsplejeloven*] and may request assistance in doing so.

Other authorities may also carry out direct service through a judicial officer (without the involvement of the court).

#### Article 19 – Defendant not entering an appearance

In relation to Article 19(2), a Danish court may give judgment even if no certificate of service or delivery has been received provided the conditions listed in Article 19(2) are met.

In relation to Article 19(4), in Denmark, where a defendant does not appear in person, an application for review of a case under this provision must be filed within a year of the date of judgment.

**Article 20 – Agreements or arrangements to which Member States are parties and which comply with the conditions in Article 20(2)**

[Nordic Convention on mutual assistance in judicial matters of 26 April 1974](#)  (81 Kb) 

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