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Introduction

In European Payment Order procedures initiated in Hungary, a fee for the notarial procedure must be paid in order to enforce an uncontested financial claim pursuant to Regulation (EC) 1896/2006 of the European Parliament and of the Council of 12 December 2006 creating a European order for payment procedure, the amount of which is established by Act L of 2009 on payment order procedures and Decree No 14/1991 of 26 November 1991 of the Minister for Justice on notary fees. According to these rules, a notary fee of 3 % of the value of the claim must be paid when the procedure is initiated. The claimant may choose to make the payment in cash or by credit/debit card at the notary's office, or by transfer to the bank account of the notary, or by postal order.

What fees are applicable?

A notary fee must be paid when the procedure is initiated.

How much shall I pay?

The amount of the notary fee is 3 % of the amount of the financial claim excluding charges (interest, costs); for several claims the notary fee is 3 % of the sum of the amounts, but at least HUF 5 000 and no more than HUF 300 000. If more than five persons are involved in the procedure, the minimum fee is HUF 1000 multiplied by the number of parties. If the financial claim is denominated in a currency other than HUF, the fee must be paid for the HUF equivalent of the claim – calculated on the basis of the official exchange rate of the central bank for the day when the application is made.

What happens if I do not pay the court fees on time?

If the claimant does not pay the notary fee when the procedure is initiated, the proceeding notary requests the claimant to pay the notary fee. If the claimant fails to comply with the request by the deadline given, the notary will reject the application.

How can I pay the court fees?

The claimant may select any of the ways listed below to pay the notary fee:

He or she may make the payment in cash to the proceeding notary.

He or she may make the payment by postal order provided by the notary to the payment account of the proceeding notary at any post office.

He or she may pay by transfer to the notary's bank account.

If the adequate facilities are available in the office of the proceeding notary, he or she may make the payment by credit/debit card.

What shall I do after the payment?

If the notary fee is paid in cash or by credit/debit bank card at the notary's office, the claimant is not required to provide proof of payment.

If the claimant pays the notary fee by postal order, the receipt proving payment must be attached to the application for a European Payment Order.

If the claimant pays the notary fee by transfer to the notary's bank account, he or she is required to attach to the application for a European Payment Order a daily bank statement or a copy thereof, proving that the amount has been debited.

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