



# Court staff categories in the EU

## Czech Republic

Information provided by: Judicial Academy

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### DESCRIPTION OF CATEGORIES OF COURT STAFF in Czech Republic

#### 1. Court staff category / profession

Name of Court Staff Category	In Czech: <b>Asistent</b> (asistent soudce; asistent státního zástupce)
	In English: <b>Assistant</b> (assistant to judge; assistant to prosecutor at district and regional level)
Legal basis / regulatory documents	<a href="#">Act No 6/2002 Sb.</a> , as amended (Act on courts and judges) <a href="#">Act No 283/1993 Sb.</a> , as amended (Act on Public Prosecutor's Office)

#### 2. Access to the category / profession

Main Access conditions	<b>Qualifications:</b> Higher education master in law <b>Aspects of EU law:</b> are compulsory
Access process	<b>Recruitment procedure:</b> takes place at <b>court level</b> or <b>Public Prosecutor's Office level</b>

	<p><b>Recruitment process:</b></p> <ul style="list-style-type: none"> <li>• Interview by Head of Court/Public Prosecutor's Office: Candidates are usually interviewed by the Head of Court or the Head of Public Prosecutor's Office who can be accompanied by a judge / judges or one or more prosecutors; sometimes it can be a Commission composed by the Head of Court and judge(s) or commission composed by the Head of Prosecutor's Office and one prosecutor (or more prosecutors).</li> </ul>
Alternative access routes	<b>Transfer routes from other professions: NO</b> , all candidates must go through the normal recruitment procedure
<i>3. Responsibilities / Duties</i>	
General responsibilities	<ul style="list-style-type: none"> <li>• Specific competences regarding judicial decisions</li> <li>• Procedures</li> <li>• Administrative tasks</li> </ul> <p><b>This staff category plays an important role in:</b></p> <ul style="list-style-type: none"> <li>• Civil law and procedures</li> <li>• Commercial law and procedures</li> <li>• Criminal law and procedures</li> <li>• Procedural rights in criminal procedures</li> <li>• Rights of the victim</li> <li>• Rights of the child</li> <li>• Administrative law and procedures</li> <li>• Environmental law and procedures</li> <li>• Assistance to judges and/or public prosecutors</li> </ul>
Role in process with EU law aspects	<b>Aspects of EU law:</b> are becoming more important as more EU legislative instruments are being adopted
<i>4. Organisation of the category / profession</i>	
Organising Structure	<ul style="list-style-type: none"> <li>• Court</li> <li>• Public Prosecutor's Office</li> <li>• Ministry of Justice</li> </ul> <p><a href="http://portal.justice.cz/Justice2/Uvod/uvod.aspx">http://portal.justice.cz/Justice2/Uvod/uvod.aspx</a></p>

Training providers		
	numbers	1 State Body (Judicial Academy)
	types	1 Public sector structure
	Name(s)	<a href="#">Justiční akademie (Judicial Academy)</a>
Professional organisation(s)	Unie asistentů soudců ( <a href="#">Union of Judge Assistants</a> )	

Source: Pilot Project - European Judicial Training: "Lot 3 – State of play of training of court staff in EU law and promotion of cooperation between training providers at EU level ", carried out by the European Institute of Public Administration (EIPA) together with a consortium