



Court staff categories in the EU

Slovenia

Information provided by: Judicial Training Centre

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DESCRIPTION OF CATEGORIES OF COURT STAFF in Slovenia

1. Court staff category / profession

<p>Name of Court Staff Category</p>	<p>In Slovenian: sodniški pomočnik</p> <p>In English: Judicial Assistant (perform functions comparable to those of <i>Rechtspfleger</i>)</p> <p>Other court staff categories include:</p> <ol style="list-style-type: none"> 1. tehnično osebje - technical assistants (human resources management, finance, accountant, etc) 2. strojepiska - typist 3. vpisničar - registrar 4. sodniški pomočniki- judicial assistant 5. strokovni sodelavec- law clerk (they have to have master degree of law (Bologna process) and State law exam. They are actually main candidates for future judges) 6. director of the court –manager (they must hold master degree of law or economics)
<p>Legal basis / regulatory documents</p>	<p>Uradni list RS 19 / 1994 (Courts Act)</p>
<h4>2. Access to the category / profession</h4>	
<p>Main Access conditions</p>	<p>Qualifications: Higher education degree (Lower categories, such as typists may only hold a high-school</p>

	<p>diploma)</p> <p>Aspects of EU law: are compulsory</p>
Access process	<p>Recruitment procedure: takes place at court level for all categories</p> <ul style="list-style-type: none"> • Interview by recruitment jury • Interview by head of court • Selection through written application • Practical tests
Alternative access routes	Transfer routes from other professions : NO
3. Responsibilities / Duties	
General responsibilities	<ul style="list-style-type: none"> • Specific competences regarding judicial decisions • Administrative tasks • Assistance to the judiciary in drafting decisions <p>This court staff category plays an important role in:</p> <ul style="list-style-type: none"> • Civil law and procedures (Cross-border civil procedures) • Commercial law and procedures (Cross-border commercial procedures) • Enforcement of court decisions • Assistance to judges and public prosecutors
Role in process with EU law aspects	<p>Aspects of EU law:</p> <ul style="list-style-type: none"> • Exist but constitute only a small aspect of the overall duties • are becoming more important as more EU legislative instruments are being adopted
4. Organisation of the category / profession	
Organising Structure	<p>Judicial Training Centre (JTC)</p> <p>The Judicial Training Centre (JTC) is responsible for continuous training of judges, state prosecutors, state attorneys as well as for training of other court personnel. The training is performed mainly in the form of lectures, seminars and workshops. JTC also implements bar examinations, examinations for court</p>

		interpreters, court experts, appraisers and others whose work is closely related to judicial system.
Training providers		
	numbers	<ul style="list-style-type: none"> 1 national level training provider (Judicial Training Centre)
	types	Public sector structure
	Name(s)	
Professional organisation(s)		N/A

Source: Pilot Project - European Judicial Training: "*Lot 3 – State of play of training of court staff in EU law and promotion of cooperation between training providers at EU level*", carried out by the European Institute of Public Administration (EIPA) together with a consortium