



Court staff categories in the EU

Malta

Information provided by: Courts of Justice Department

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DESCRIPTION OF CATEGORIES OF COURT STAFF in Malta

1. Court staff category / profession

Name of Court Staff Category	In Maltese: Deputat Registratur
	In English: Deputy Registrar
Legal basis / regulatory documents	<p>(1) Article 8 of the following document (Civil Courts): http://justiceservices.gov.mt/DownloadDocument.aspx?app=lom&itemid=9037&l=1</p> <p>(2) Article 2 of the following document (Criminal Courts) referring to previous document: http://justiceservices.gov.mt/DownloadDocument.aspx?app=lom&itemid=8980&l=1</p> <p>(3) Chapter 12 of the Laws of Malta (Civil Courts) http://justiceservices.gov.mt/DownloadDocument.aspx?app=lom&itemid=8577&l=1</p> <p>(4) Chapter 9 of the laws of Malta (Criminal Courts) http://justiceservices.gov.mt/DownloadDocument.aspx?app=lom&itemid=8574&l=1</p>

2. Access to the category / profession

Main Access conditions	<p>Qualifications:</p> <ul style="list-style-type: none"> • Secondary school / High)school diploma • Higher education degree • Higher education state diploma in law
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	<u>Aspects of EU law:</u> are compulsory
Access process	Recruitment procedure: takes place at court level <ul style="list-style-type: none"> • Interview by recruitment jury
Alternative access routes	Transfer routes from other professions : Yes <ul style="list-style-type: none"> • Internal interview for civil servants
3. Responsibilities / Duties	
General responsibilities	<ul style="list-style-type: none"> • Procedures • Management • The main duties of a deputy registrar are the following: to manage the judiciary team assigned to a member of the judiciary or any registry to which he or she is assigned, to represent the Registrar and therefore attend court sittings, prepare acts of proceedings for court sittings, tax and assess judicial bill of costs, sign any documents which by law require signature by the Registrar, transcribe judicial proceedings registered by digital means, entering judgments delivered onto the IT system and other duties related to court sittings which may be assigned by the Registrar from time to time. <p>Deputy Registrars play an important role in:</p> <ul style="list-style-type: none"> • Civil law and procedures (cross-border civil procedures) • Commercial law and procedures (cross-border commercial procedures) • Criminal law and procedures (cross-border criminal procedures) • Administrative law and procedures • Competition law and procedures • Environmental law and procedures • Assistance to judges and/or public prosecutors • Management of Courts (Authentication of judicial and extra-judicial documents)
Role in process with EU law aspects	<u>Aspects of EU law:</u> are becoming more important as more EU legislative instruments are being adopted.

<i>4. Organisation of the category / profession</i>		
Organising Structure	Courts of Justice Department	
Training providers	<ul style="list-style-type: none"> • University of Malta – Diploma Course in the Laws of Procedure (optional): The objective of this Diploma course is to teach the application of procedure law, civil, administrative, constitutional, criminal, ecclesiastical, European law and industrial law. Although this is not a diploma leading directly to the pursuit of a specific legal profession, the areas covered equip students with knowledge and skills which may be utilised in a career at the Courts of Justice Department. This Diploma course may be sponsored. • CDRT - Centre for Development, Research and Training (optional) • Courts of Justice Department <p>Website(s):</p> <p>http://www.um.edu.mt</p> <p>http://cdrt.gov.mt/home?l=1</p> <p>https://opm.gov.mt/en/justice/Pages/Justice-in-Malta.aspx</p>	
	numbers	1 private sector structure 2-5 public sector structures
	types	Public sector structure Private sector structure
	Name(s)	
Professional organisation(s)	N/A	

Source: Pilot Project - European Judicial Training: "*Lot 3 – State of play of training of court staff in EU law and promotion of cooperation between training providers at EU level*", carried out by the European Institute of Public Administration (EIPA) together with a consortium