



Court staff training systems in the EU

Malta

Information provided by: **Courts of Justice Department**

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DESCRIPTION OF THE NATIONAL TRAINING SYSTEM FOR COURT STAFF in Malta

1. Training of court staff

Legal basis/ regulatory documents on training	There is no legal basis regulating the framework and organisation of the training system within the Courts of Justice Department. It only caters for compulsory orientation courses and induction courses for new employees. Information sessions and written instructions are also given whenever the need arises, connected with newly introduced legal procedures (both at national and EU levels) as well as enhancements to the IT system. The rest of the training is either provided by the Public Administration in general or by the University of Malta, but this type of training is optional.
Categories/ professions concerned	Registrar, Assistant Registrar, Judicial Assistants, Deputy Registrars, Registry Clerks, Receivers of Acts, Court Assistants, Marshals, Ushers, Court Messengers, Court Recorders

2. Induction period

Is there an induction period?	YES
Structure responsible for rules	Courts of Justice Department
Compulsory	YES
Description	Length: 3 days

	<p>Form:</p> <ul style="list-style-type: none"> Overall explanation of the various sections of the Courts of Justice Department and about the Maltese Judicial system and the role of court staff
	<p>Set Curriculum & main topics:</p> <p>Yes</p> <p>Main topics:</p> <ul style="list-style-type: none"> Civil and Procedural law Overview of the Maltese judicial system <p>EU law content: Although there are no specific sessions, reference is made to relevant EU legislation</p>
Options	<p>Linguistic training: Yes – training activities include explanation of legal terminology</p>
	<p>Training in another MS:</p> <p>No, there is no departmental policy providing for this matter</p>
3. Continuous training system	
Continuous training available?	YES
Financial support by	<ul style="list-style-type: none"> Courts of Justice Department Centre for Development Research and Training The participant
Specificities	<p>Compulsory: NO</p> <p>Specific obligations to fulfil: N/A</p>
	<p>Methods:</p> <ul style="list-style-type: none"> Attending face-to-face training sessions
	The Programme is available at national level

	Includes EU law aspects: NO
Training in another MS as part of continuous training:	NO No Departmental policy exists on the matter due to financial restrictions. However, there would definitely be an added-value should court staff be enabled to participate in training activities because this will give them the opportunity to share best practices with other Member States and an opportunity for training on EU law.
Participation in training activities taking place in another MS	NO <ul style="list-style-type: none"> • It is too costly • with courts in other EU member states
	Specific conditions: N/A
	Exchanges: N/A
Continuous training impact on professional evaluation of a person	YES Although there is no departmental scheme for continuous training, the Public Administration under which the Courts of Justice Department falls, encourages such training and provides training and development activities itself and even provides for sponsorships for courses offered by private institutions. Therefore continuous training taken into consideration for the professional evaluation of a person
4. Evaluation of training activities	
Regarding induction period training activities	NO
Regarding continuous training activities	NO
5. Assessment of needs	
Assessment scheme description	YES

6. Foreseen reform

N/A

There is currently a reform of the justice system in Malta. One of the suggestions is for court staff to be trained by the University of Malta.

Documents relative to the reform (in Maltese):

- <https://opm.gov.mt/mt/krhg/Documents/01%20Consultation%20Report%2031%2005%2013.pdf>
- <https://opm.gov.mt/en/krhg/Pages/Commission-Reform.aspx>

Source: Pilot Project - European Judicial Training: "*Lot 3 – State of play of training of court staff in EU law and promotion of cooperation between training providers at EU level*", carried out by the European Institute of Public Administration (EIPA) together with a consortium